

DRAFT AGENDA

REGIONAL CONSULTATIVE MEETING OF THE MAJOR GROUPS AND STAKEHOLDERS IN LATIN AMERICA AND THE CARIBBEAN 2015

7 May 2015. Country Inn & Suites Panama Canal, Panama City, Panama

Objectives

- To prepare the contributions of representatives of major groups and stakeholders in the region to global processes such as discussion of the post-2015 agenda and climate change.
- To identify opportunities to enhance the participation of major groups and stakeholders in policy-making processes at different levels.
- To foster dialogue and knowledge sharing between major groups and stakeholders in the region.

Meeting methodology

1. The opening session will be chaired by the chair of the last meeting. During this session, a vote will be taken to elect the chair of the meeting. The functions of the chair are to call the meeting to order, to assign the floor, and to monitor adherence to the agenda.
2. A rapporteur will also be elected, and will be responsible for the minutes. For the preparation of the minutes, each working group will elect a rapporteur who will prepare the elements to be included in the final report of the meeting.
3. The meeting will encompass four sessions.
 - a. The first is the opening session.
 - b. The next two include a plenary session at which an introduction to the topics will be made, followed by working group discussions to prepare specific recommendations. Each group will have a moderator to facilitate discussions and a rapporteur who will take notes for the meeting report. The rapporteur will also present to the plenary the contributions to be included in the final statement.
 - c. The fourth session is a plenary session at which the recommendations of the meeting will be discussed. In addition, a summary of the meeting will be presented, regional representatives will be elected, and closing remarks will be made.

To facilitate discussion, a series of informational documents will be made available to the participants through the website of the UNEP Regional Office for Latin America and the Caribbean.

AGENDA

Session 1: Opening session

Time	Description	Moderator
8:30 – 9:00	Opening	Kenneth Ochoa
	<ul style="list-style-type: none"> - Opening remarks - Welcoming remarks from UNEP - Introduction of participants - Objectives and expected outcomes - Election of meeting chair and rapporteur - Adoption of meeting agenda 	Head table: Mara Murillo, Dalia Márquez, Kenneth Ochoa, José de Mesa
9:00 – 9:20	Reports by regional representatives	Dalia Márquez
	<ul style="list-style-type: none"> - Overview of participation in the Global Major Groups and Stakeholders Forum, the 19th Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean, and the first meeting of the United Nations Environment Assembly 	Kenneth Ochoa, Dalia Márquez

Session 2: Working groups

Time	Description	Moderator
9:30 – 9:50	Current status, future prospects and engagement of major groups in:	
	<ul style="list-style-type: none"> - The UNEP policy-making process (10 min) 	José de Mesa, Cecilia Iglesias
	<ul style="list-style-type: none"> - COP 2015 in Paris (10 min) 	Roberto Borjabad/Stephan
9:50 – 10:00	Coffee break	
10:00 – 11:30	Working group discussions	Moderators
11:30 – 12:30	Plenary: presentation of results of each working group discussion	Chair of the meeting
12:30 – 14:00	Lunch break	

Session 3: Working groups (2)

Time	Description	Moderator
14:00 – 14:20	Current status, future prospects, role of civil society and brief dialogue on:	
	- The Post-2015 Agenda, including the Sustainable Development Goals	Mara Murillo Stephan / Pedro
	- Sustainable Production and Consumption	Adriana Zacarías, Kenneth Ochoa
14:20 – 15:50	Working group discussions	Moderators
15:50 – 16:00	Coffee break	
16:00 – 17:00	Plenary: presentation of results of each working group discussion	Chair of the meeting

Session 4: Closing

Time	Description	Moderator
17:00 – 17:45	Plenary to adopt recommendations and conclusions of the meeting	Chair of the meeting
17:45 – 18:30	Closing: <ul style="list-style-type: none"> - Conclusions of the meeting - Election of regional representatives - Closing remarks 	Chair of the meeting UNEP